

M.R. Vivekananda Model School

WZ-79C Mukhram Park Extn. Tilak Nagar New Delhi-110018
E-mail: mrvschool@gmail.com Ph. No.: 011-41557300 (ID 1514093)

CYBER SAFETY COMMITTEE

Reflecting on the over indulgence on the electronic gadgets (including mobile phones) CBSE has termed them as a source of distraction which can also be misused. The cyber safety committee aims at creating a meaningful atmosphere in the school, and classrooms by ensuring compliance to all rules of cyber safety among students. Committee ensures that, all staff members and students follow certain basic rules, with regard to internet use, and use of IT, in general. It aims to prevent harm, as a result of others accessing intolerant, extremist, hateful websites, and to protect students and staff from cyber risks.

The objective of the Internet Safety/Cyber Privacy and Security Committee is to provide a forum for examining issues related to:

- Ensuring a safe online environment for children and staff members.
- Protecting the privacy of users of Internet and mobile applications.
- The security of personal and official digital data.

COMPOSITION OF THE CYBER SAFETY COMMITTEE:

The Committee shall consist of the following members:

LIST OF MEMBERS OF CYBER SAFETY COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Vandana	IT Teacher
Mrs. Indu Garg	Legal Representative
Mr. Anil Sharma	School Management Representative
Mrs. Richa	PTA Representative
Ms. Ritu Goyal	Student Representative

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ANTI BULLYING COMMITTEE

- Bullying is unwanted, aggressive behaviour among school aged children that involves a real or perceived power imbalance. The behaviour is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.
- The Central Board of Secondary Education (CBSE) has termed bullying on the school campuses as “critical”. Bullying has severe detrimental effects on those who are bullied. The effects can be immediate. They can also be long-term and can cause life-long damage. In every bullying situation, there are typically three key parties – the victim, the bully or bullies, and the bystanders, who are aware of the bullying. Each of these three parties is affected negatively by bullying. MRV School is a staunch believer of equal treatment to all its students and follows zero tolerance policy against harassment to any of its students. To deal with the predicament of bullying, the School has constituted a committee to look into any incident related to bullying. The committee is authorised to take appropriate measures to deal with concerns related to “bullying.”
- To adopt zero-tolerance attitudes against any kind of bullying.

COMPOSITION OF THE ANTI BULLYING COMMITTEE:

The Committee shall consist of the following members:

LIST OF MEMBERS OF ANTI BULLYING COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mr. Vikas Poply	Nodal Teacher
Mrs. Indu Garg	Legal Representative
Mr. Anil Sharma	School Management Representative
Mrs. Anamika	PTA Representative
Ms. Harneet Kaur	Student Representative

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INTERNAL COMPLAINTS COMMITTEE (ICC)

In accordance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, MRV school has constituted an **Internal Complaints Committee (ICC)** to provide a safe, secure, and enabling environment free from sexual harassment for all members of the school community.

Objectives of the ICC:

- To prevent, prohibit, and redress instances of sexual harassment at the school.
- To uphold the dignity of individuals by ensuring their right to work and learn in a safe environment.
- To create awareness among staff, students, and parents about gender sensitivity and workplace conduct.

Scope:

The ICC is responsible for addressing complaints of sexual harassment involving staff, students, or any other individuals associated with the school, irrespective of gender.

Functions of the ICC:

- Receive and inquire into complaints of sexual harassment.
- Recommend appropriate action based on the findings.
- Conduct awareness and sensitization programs.
- Ensure confidentiality and fair treatment to all parties involved.

COMPOSITION OF THE INTERNAL COMPLAINTS COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF INTERNAL COMPLAINTS COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Honey Batra Mrs. Sunila Sabharwal	Teacher Representative
Mrs. Indu Garg	Legal Representative
Mr. Anil Sharma	School Management Representative
Mrs. Anamika	PTA Representative
Ms. Ritu Goyal	Student Representative

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DISCIPLINE COMMITTEE

The School Discipline Committee is constituted for the maintenance of discipline in the School. The committee will ensure that students obey rules and remain orderly and peaceful in the pursuant of educational objectives/goals in the school community. It provides ample opportunities and facilities for the all – round development of personality and leadership qualities among the students. Students participate effectively in the management of faculty and activity incharge.

The Disciplinary Committee will look into the following functions :

- To serve as model in terms of character training and behavior for students.
- To assist the students in conforming to school rules and regulations.
- To help students develop self-discipline.
- To promote and encourage good behavior among the teachers and students.
- To create an environment that is conducive to peaceful and harmonious co-existence of staff & students of different houses and grades.
- To create an environment that is conducive to peace and harmonious co- existence of staff and students of different houses and grades.
- To enforce strict dress code among students.
- To enforce total prohibition of cell phones, camera or smart watches, and cold drinks usage inside the school campus.
- To Monitor the movement of the students in the School and prevent students loitering around in the corridors, near washrooms or drinking area.

COMPOSITION OF THE DISCIPLINE COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF DISCIPLINE COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mr. Vikas Poply	Teacher Representative
Mrs. Indu Garg	Legal Representative
Mrs. Sushma	Physical Education Teacher

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SCHOOL SAFETY COMMITTEE

Our School Safety Plan:

Safety at M.R. Vivekananda Model School is a priority. The safety committee, which is a group of Administrators, Teachers and Management team ensures that MRV School has an organized protocol to deal with any situation on campus.

Responsibilities:

- ▣ Apart from responsibilities relating to education and imparting knowledge and skills to children, every teacher has additional responsibilities as care-giver to the child.
- ▣ CCTV surveillances.
- ▣ Staff managing toilets should only be female. No male staff should be present on school premises in support roles like toilet cleaners/ attendants.
- ▣ Absence of students: It is recommended that the school puts in place a system to ensure absence of a child from school is noted early in the day which makes it easier in case of accident/kidnapping.
- ▣ Ensure safe drinking water.
- ▣ Fire Safety.
- ▣ First Aid Kits to be kept in schools to meet out any eventuality.
- ▣ Emergency telephone numbers to be contacted in case of any eventuality shall be displayed on the notice board .

COMPOSITION OF THE SCHOOL SAFETY COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF SCHOOL SAFETY COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Harvinder Kaur	Teacher Representative
Mrs. Richa	PTA Representative
Ms. Harneet Kaur	Student Representative

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TRANSPORT SAFETY COMMITTEE

School Transport Committee monitors the Bus and transport safety. It assumes leadership in implementing the RTO norms in the buses and in resolving the grievances of all stake holders. It meets twice a year or as when required to address all issues related to School transport.

COMPOSITION OF THE TRANSPORT SAFETY COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF TRANSPORT SAFETY COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Charu Mr. Inder Pal Arora	Teacher Representative
Mrs. Anamika	PTA Representative
Mr. Krishan Mishra	Bus Driver

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COUNSELLING & WELLNESS SUPPORT COMMITTEE

Counselling & Wellness Support Committee in school is a dedicated body that promotes the physical, mental, and emotional well-being of students. It provides a safe, inclusive environment for early intervention, academic goal planning, and managing stress or personal challenges.

Core Objectives

- **Mental Health Support:** Provide safe, confidential counselling sessions for students dealing with anxiety, depression, or behavioural issues.
- **Life Skills & Awareness:** Conduct regular workshops on stress management, emotional regulation, and healthy lifestyle choices.
- **Peer Mentorship:** Facilitate buddy systems and peer-support circles to reduce stigma and foster a supportive student community.

COMPOSITION OF THE COUNSELLING & WELLNESS SUPPORT COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF COUNSELLING & WELLNESS SUPPORT COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Sonia Khanna	Counsellor
Mrs. Lakshmi Gautam	Medical Incharge
Mrs. Anamika	PTA Representative
Ms. Harneet Kaur	Student Representative

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ANTI DRUG/TOBACCO COMMITTEE

Anti-drug committees in schools are established to promote a drugfree environment by implementing strict policies against drug use and possession. These committees often focus on education, prevention, and awareness campaigns to combat substance abuse among students. The committee's primary goals are to promote awareness, prevention, and education regarding the dangers of drug use, as well as to create a safe and healthy school environment. An anti-drug committee plays a crucial role in fostering a safe and supportive school environment. By focusing on education, prevention, and community involvement, the committee can help reduce drug use among students and promote healthier lifestyles.

COMPOSITION OF THE ANTI DRUG/TOBACCO COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF ANTI DRUG / TOBACCO COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Ms. Vijay Kumar	Senior Teacher Incharge
Mrs. Lakshmi Gautam	Medical Incharge
Mrs. Indu Garg	Legal Representative
Mr. Sushant	Student Representative

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CHILD PROTECTION COMMITTEE

A School Child Protection Committee (CPC) is a legally and morally required body established to ensure a safe, inclusive, and fear-free environment for students. It enforces safety policies against physical/sexual abuse, bullying, and neglect, and operates under government regulations such as the POCSO Act

COMPOSITION OF THE CHILD PROTECTION COMMITTEE:

- The Committee shall consist of the following members:

LIST OF MEMBERS OF CHILD PROTECTION COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Monika Mrs. Kavleen Kaur Mrs. Pooja Soni	Teacher Representative
Mrs. Lakshmi Gautam	Medical Incharge
Mrs. Indu Garg	Legal Representative
Ms. Anamika	PTA Representative
Ms. Ritu Goyal	Student Representative

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COMPOSITION OF THE POCSO ACT COMMITTEE:

The Committee shall consist of the following members:

LIST OF MEMBERS OF POCSO ACT COMMITTEE	
Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Mehak Bhalla	Nodal Teacher
Mrs. Indu Garg	Legal Representative
Mrs. Richa	PTA Representative
Mrs. Anamika	PTA Representative
Ms. Ritu Goyal	Student Representative

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COMPOSITION OF THE POSH ACT COMMITTEE:

The Committee shall consist of the following members:

LIST OF MEMBERS OF POSH ACT COMMITTEE

Mrs. Redhi Babbar	Principal
Mrs. Sheetal Chopra	Vice Principal
Mrs. Amarjeet Kaur	Nodal Teacher
Mrs. Indu Garg	Legal Representative
Mrs. Shubra	Teacher Representative
Mrs. Honey Batra	Teacher Representative
Mrs. Shammi	Teacher Representative
Mrs. Ojasvi	Teacher Representative
Mrs. Simran	Teacher Representative
Mrs. Anuja	Teacher Representative
Mrs. Suman	Teacher Representative
Mrs. Anjali Rai	Teacher Representative
Mrs. Arvind	Teacher Representative
Mrs. Preeti	Teacher Representative